

MISSION TRAILS REGIONAL OCCUPATIONAL PROGRAM

867 East Laurel Drive, Salinas, CA 93905 (831) 753-4209

**CO-OP/WORK EXPERIENCE
STUDENT PARTICIPATION REQUIREMENTS**

The objective of Mission Trails Regional Occupational Program is to contribute to vocational training by providing additional opportunities to participate in a class related to your career choice.

1. Students must:
 - Attend school in order to work the scheduled days
 - Attend co-op class weekly
 - Maintain a valid work permit for the place(s) of employment
 - Have a valid Training Agreement
 - Have a valid Individual Training Plan
 - Maintain and turn in Monthly Time Cards signed by employer(s)
 - Complete and turn in ALL assignments as scheduled
 - Be working an average of 10 to 15 hours per week

This is a variable credit class. Students will earn full credit if they meet requirements stated here and in the “Course Credit/Requirements” hand out. If a student stops attending class and does not drop, he/she will receive an “F” (failing grade) and a “U” (unsatisfactory) citizenship mark, with zero credits issued for that quarter/semester.

2. If a student misses a co-op class, he/she must:
 - Clear the absence upon returning to school with the attendance office
 - Come to class and enter work hours in the sign-in book
 - Turn in weekly assignment
 - Pick up new assignment

I (we) have read, discussed, understand, and agree with the expectations set by the Salinas Union High School District.

Student Signature

Date

Parent/Guardian Signature

Date